



[www.hogeyefestival.com](http://www.hogeyefestival.com)

[hogeye@ci.elgin.tx.us](mailto:hogeye@ci.elgin.tx.us)






## 2017 VENDOR RULES & REGULATIONS

### MISSION:

The mission of the Hogeye Festival is to promote the Historic Downtown of Elgin, TX, provide a fun, family-friendly event, and encourage tourism in our wonderful city. The proceeds of the Hogeye Festival go to restoring and maintaining our beautiful Historic District and supporting the Elgin Main Street Board.

### GENERAL INFORMATION:

The Hogeye Festival will celebrate its 30<sup>th</sup> year on October 28, 2017. Producing one of the best festivals in central Texas is a team effort that involves volunteers, local businesses, vendors, the city, and of course, a pigtastic audience of festival families. Here are some vendor features for our 30<sup>th</sup> Annual Hogeye Festival:

-  Arts & Crafts vendors with unique and creative handmade items.
-  Food vendors on the Depot Street Food Court.
-  Children's Activity vendors located at 2<sup>nd</sup> Street.
-  Non-profit vendors with informational and fund-raising booths.
-  Promotional commercial vendors interspersed throughout the arts and crafts booths.

In order to continue being a great juried arts and crafts festival with attendance of 20,000, and to capitalize on high quality arts and crafts from our vendors, there are guidelines for each area.

### 2017 FESTIVAL DATES & DEADLINES

September 30: Early pig rates end

October 15: Final application deadline

October 28: Festival Day

6:00 am	Vendor Check-in
8:00 am	All vehicles must be off festival grounds
9:00 am	All booths must be set-up and ready for festival opening
10:00 am	Festival Opens
6:00 pm	Festival Closes – No exits will be allowed before the end of the festival
7:00 pm	All vendors must be packed and off festival grounds

## GENERAL FESTIVAL VENDOR RULES

- Placement of the booths will be at the discretion of the Hogeye Festival Committee.
- No participant will be allowed to set-up without a signed and dated application, liability release and pre-paid booth fee. Food vendors must have a current Bastrop County Retail Food Operation Permit.
- **All fees are non-refundable.** Inclement weather will not be grounds for refund.
- No “boom” boxes or recorded music will be allowed in booth areas.
- No exclusive rights for the sale of any item will be granted to a vendor.
- No silly string, poppers, water guns, water balloons, or similar devices may be sold at the festival.
- The Hogeye Festival Committee reserves the right to inspect merchandise during set up and throughout the day. They will request that commercially manufactured, resale, and flea market items be removed from display and sale, or that the vendor close the booth. **Sale of these items is prohibited. Booth fees will not be refunded to vendors selling commercially manufactured, resale or flea market items.**
- Soda, sport drinks, flavored water (except tea and lemonade), and alcoholic beverages are the sole concession of the Main Street Board and may not be provided by any vendor.
- The Hogeye Festival Committee reserves the right to revoke or refuse to grant space at any time, without recourse by the participant. The Hogeye Festival Committee shall not be liable to anyone for this action. Processing of your payment does not guarantee acceptance or booth space at the festival.
- Participants are responsible for the security of their goods. The Hogeye Festival Committee & event organizers accept no responsibility for stolen or damaged property, accidents or injury.
- **Change cannot be provided.**
- **Electricity will be available for food/drink booths only if requested at the time of registration. Vendors are responsible for supplying their own extension cord of 100 feet.**
- Exhibitors will be responsible for all booth structures, set-up, and furnishings including tables, chairs, extension cords, signage, drapes, etc. Vendors can begin check-in and booth set up at 6:00 a.m. on Saturday, October 28, 2017. **There is NO set up the night before the festival.** Booths must be ready by **9:00 a.m. No booths will be allowed to close early.** Absolutely no stakes may be used to secure canopies. Booth spaces are located on asphalt streets. No assistance for set up or tear down is available.
- Parking for vendors is available on 2<sup>nd</sup> Street with free shuttle running throughout the day.
- Traffic check-in and out- vendors will enter at the south end of the festival and travel north for check-in and check-out. Map of festival and traffic flow will be provided at a later date.